

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (SUMMARY)

Project Information:

Lead Agency:	Placer County Transportation Planning Agency
Project Name:	Regional Bus Stop Enhancements
Project Type: <i>See Attachment A</i>	B3: Upgrade transit stops/stations to support active transportation and encourages ridership
Description of Project (Short):	Bus stop enhancements will add benches and/or shelters and improve multimodal accessibility to selected bus stops in Placer County, with a focus on the Town of Loomis and City of Rocklin.
Project Location:	Various Locations in Placer County.
Project Start Date (anticipated):	Apr-17
Project End Date (anticipated):	Nov-17

Funding Information:

Funding Year:	FY 15/16
Requested Amount of PUC 99313:	\$43,104
Requested Amount of PUC 99314:	\$0
Total LCTOP Funding:	\$43,104
Total Project Cost:	\$43,104

Project Benefits:

Greenhouse Gas Benefits (off of worksheet)

Estimated GHG Reduction:	0.235
Project Life:	10
Estimated Total GHG Reduction:	2.35

Disadvantaged Communities (DAC) Benefits:

Does your service area have a DAC?	No, Placer County does not have a defined DAC according to CalEnviroScreen 2.0.
Does the Project Benefit a DAC?	No
Identify the DAC Census Tracts?	N/A
Identify Specific DAC Benefit Criteria? <i>See Attachment B</i>	
Qualitative Description of DAC Benefit?	N/A
Describe the DAC Need Project Addresses?	N/A
Total GGRF \$ Allocated to DAC	N/A

Co-benefit

Critical Air Pollution Reduction:	N/A
VMT Reduction:	N/A
Ridership Increase	N/A
Fuel Use Reduction:	N/A
Energy Use Reduction:	N/A

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (ALLOCATION)

Regional Entity: Placer County Transportation Planning Agency	
Project Lead: Placer County Transportation Planning Agency	County: Placer
Project Title: Regional Bus Stop Enhancements	

Project Lead:

I certify the scope, cost, schedule, and benefits as identified in the attached Allocation Request (Request) and attachments are true and accurate and demonstrate a fully funded operable project. I understand the Request is subject to any additional restrictions, limitations or conditions that may be enacted by the State Legislature, including the State's budgetary process and/or auction receipts. In the event the project cannot be completed as originally scoped, scheduled and estimated, or the project is terminated prior to completion, project lead shall, at its own expense, ensure that the project is in a safe and operable condition for the public. I understand this project will be monitored by the California Department of Transportation - Division of Rail and Mass Transportation.

Name: Celia McAdam

Signature:



Title: Executive Director

Agency: Placer County Transportation Planning Agency

Date: 1/27/2016

Amount: \$ 43,104.00

Contributing Sponsor(s):

*If this project includes funding from more than one project sponsor, the project lead above becomes the "recipient agency" and the additional contributing project sponsor(s) must also sign and state the amount and type of LCTOP funds (PUC Sections 99313 and 99314) contribution. Sign below or **attach a separate officially signed letter providing that information. If there is more than one contributing sponsor, please submit additional page, or a letter from the additional contributors.**

Name:

Signature:

Title:

Agency:

Date:

Amount:

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (FUNDING)

	<i>LCTOP Allocation</i>	15/16	16/17	17/18
Request Amount per PUC 99313:	\$43,104			
Request Amount per PUC 99314:	\$0	\$0	\$0	
Total Project Allocation Request:	\$43,104	\$0	\$0	
Project Title:	Regional Bus Stop Enhancements			
Project Location/Address:	Placer County, Town of Loomis, and City of Rocklin			

Table 1: Project Lead Information

	Legislative District Numbers	
Agency Name: Placer County Transportation Planning	Assembly:	5
Contact Person: Aaron Hoyt	Senate:	1
Contact Phone #: (530) 823-4032	Congressional:	4
Email Address: ahoyt@pctp.net	Amount:	PUC Funds Type:
Address: 299 Nevada Street	\$ 43104	99313
Auburn, CA 95603	\$	

Table 2: Contributing Sponsor Information

Name:	Amount :	PUC Fund Type:
Contact:	\$	
Contact Phone #:	\$	
Email Address:		
Address:		

<i>Other Contributing Sponsors: (Attach sheet with contact information)</i>	Amount:	PUC Fund Type:
Name:	\$	
Name:	\$	
Name:	\$	

TOTAL \$43,104

(*Contributing project sponsors provide signed letters of verification as to amount and eligibility or sign cover page)

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (BENEFITS/OUTCOMES)

Table 5: Description of Major Benefits/Outcomes

a) Greenhouse Gas Reduction - Describe how this project will reduce greenhouse gases and any assumptions or data that support this description. For example, "The expanded transit service will reduce VMT and greenhouse gas emissions by replacing auto trips with transit trips. Initial estimates indicate that the expansion could add 50 commuter bus riders per day to replace an average auto trip of 10 miles each way." If available, please provide the expected amount of VMT reductions and greenhouse gas reductions.

The project will reduce greenhouse gases by enhancing bus stops and improving multimodal accessibility to bus routes in the Town of Loomis and City of Rocklin. This will increase the comfort, convenience, safety and accessibility to the bus service. These bus stops currently have approximately 3,300 boarding and alightings per year and are expected to increase by 1% or 33 passengers per year. In addition, the accessibility improvements are estimated to add on additional 1/2 passenger per service day for a total of 150 per year. In all, this will add 183 passengers per year. These projects will have a useful life of 10 years. This results in 1,830 passengers over the 10 years. Based on the Greenhouse Gas Emission Reduction Calculator, the total GHG Emission Reduction will be 2.35 metric tons. The project will displace 531 VMT per year.

b) Increased Mode Share - Describe how this project will directly increase mode share.

The project will increase mode share by making the transit system more comfortable, convenient and attractive for the user. This project will conservatively increase ridership by 1% at the stops where passenger shelters are being added and an average of 0.5 passenger per day as a result of the accessibility improvements. This results in an additional ridership of 183 per year. In addition, these improvements will serve the existing 115,000 passengers that ride this route each year and help retain that level of ridership.

c) Disadvantaged Communities (DAC) Project Criteria

See Attachment B for DAC Criteria to Evaluate Projects (example: Category 1B Project provides transit incentives to residents with a physical address in a disadvantage community (e.g., vouchers, reduced fares, transit passes).

Low Carbon Transportation Projects

	1A		2A
	1B		2B
	1C		2C
	1D		

Transit Projects

	1A		1G		2E
	1B		1H		2F
	1C		2A		2G
	1D		2B		2H
	1E		2C		2I
	1F		2D		

d) Disadvantaged Communities (DAC) (if applicable*) - Describe how this project will directly benefit the DAC(s) within your service area in your own words. For agencies whose service area includes disadvantaged communities, at least 50 percent of the total moneys received shall be expended on projects that will benefit disadvantaged communities.

There are no disadvantaged communities in Placer County based on CalEnviroScreen 2.0.

Low Carbon Transit Operations Program (LCTOP)

PROJECT DESCRIPTION AND ALLOCATION REQUEST (OPERATIONS DESCRIPTION)

Table 7: Operations Project Description

a) Describe the operating plan for this system.

b) Describe the fare structure for this system.

c) Describe the assumptions and process that were used to develop the ridership projections shown in the request.

d) Describe the assumptions and process for how the operating cost projections were developed.

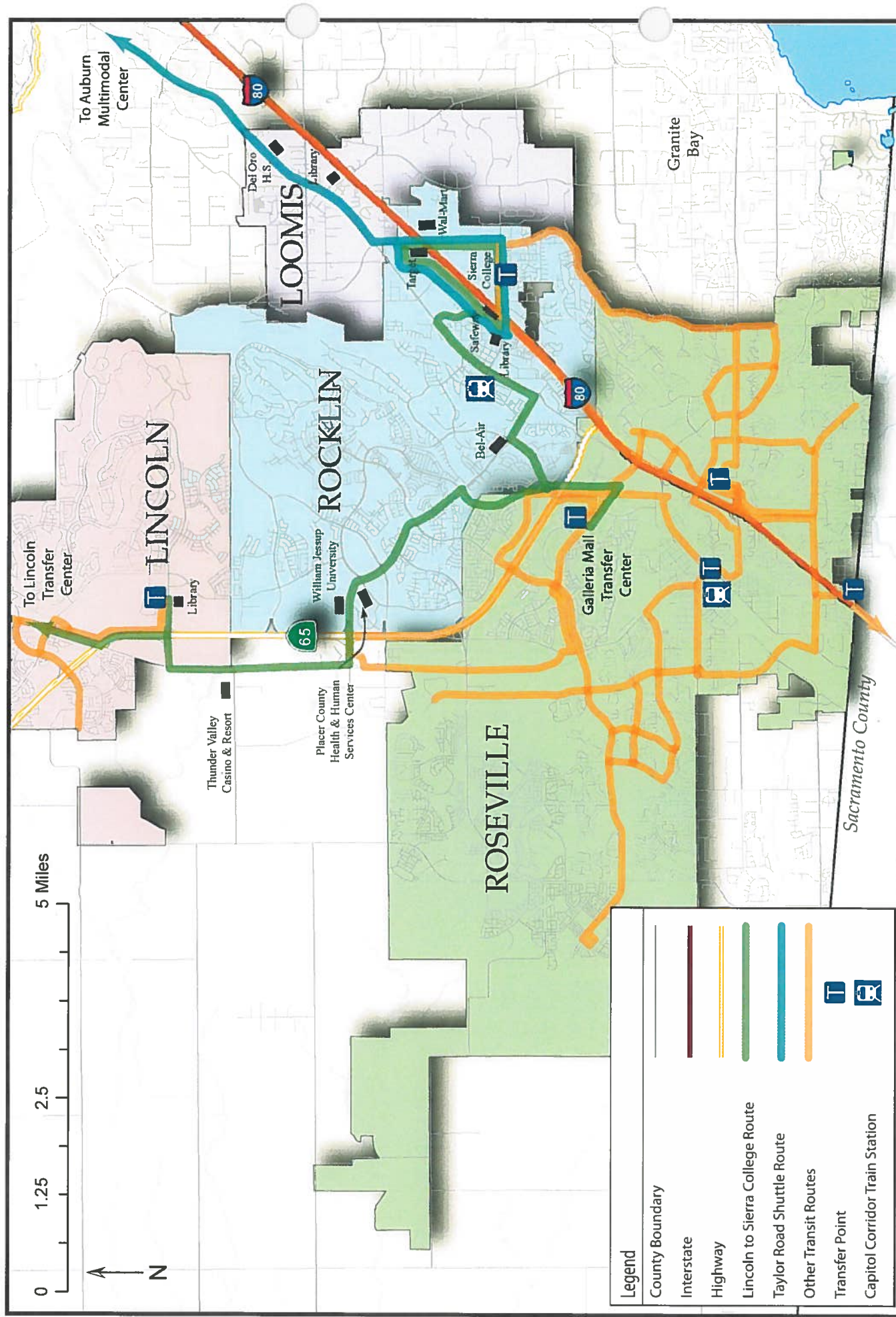
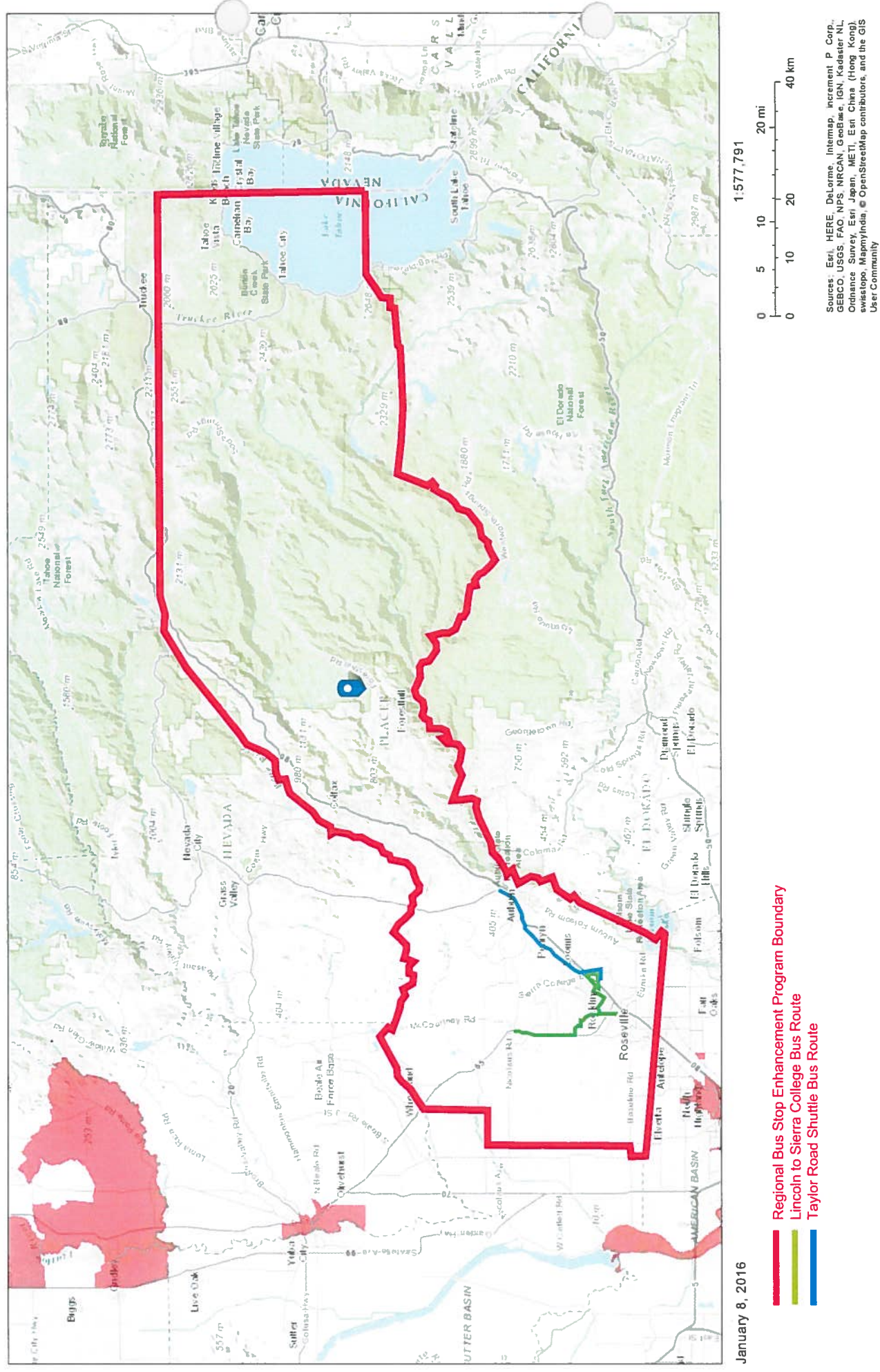


Figure 1
Regional Bus Stop Enhancement Project - Transit Routes

Figure 2 - SB 335 Disadvantaged Communities - Placer County



Low Carbon Transit Operations Program

TOTAL PROJECT COST AND FUNDING PLAN

The following Funding Plan has been reviewed and approved by the undersigned. It includes a complete list of funds for this project and is the total cost of the project, including LCTOP funds.

Person preparing this form (please type or print) **Aaron Hoyt** Phone: (530) 823-4032 Date: 1/28/2016

Approval Authority: Sign and date *[Signature]* 2-2-15 Typed name and phone number: **Celia McAdam (530) 823-4030**

Shaded fields are automatically calculated. Please do not fill these fields.

Proposed Total Project Cost								
Component	Prior	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	Project Total
PA&ED	0	0	1,000	0	0	0	0	1,000
PS&E	0	0	3,300	0	0	0	0	3,300
R/W	0	0	0	0	0	0	0	0
CON	0	0	18,000	20,000	5,104	0	0	43,104
Veh/Equip Purchase	0	0	0	0	0	0	0	0
Operations/Other	0	0	0	0	0	0	0	0
TOTAL	0	0	22,300	20,000	5,104	0	0	47,404

Low Carbon Transit Operations Program (LCTOP)

Component	Prior	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	Total
PA&ED								0
PS&E								0
R/W								0
CON			18,000	20,000	5,104			43,104
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	0	18,000	20,000	5,104	0	0	43,104

Funding Source: Local Transportation Fund

Component	Prior	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	Total
PA&ED			1,000					1,000
PS&E			3,300					3,300
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	0	4,300	0	0	0	0	4,300

Funding Source:

Component	Prior	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	0	0	0	0	0	0	0

Funding Source:

Component	Prior	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
TOTAL	0	0	0	0	0	0	0	0



California Air Resources Board (ARB)
Greenhouse Gas Emission Reduction Calculator for the
California Department of Transportation (Caltrans)
Low Carbon Transit Operations Program (LCTOP)
Greenhouse Gas Reduction Fund
Fiscal Year 2015-16

**Updated Emission factors on December 18, 2015.

The California Air Resources Board (ARB) is responsible for providing the quantification methodology to estimate greenhouse gas (GHG) emission reductions from projects receiving monies from the Greenhouse Gas Reduction Fund (GGRF).

This GHG emission reduction calculator accompanies the quantification methodology for the fiscal year (FY) 2015-16 GGRF Low Carbon Transit and Operations Program (LCTOP) available at: <http://www.arb.ca.gov/cc/capandtrade/auctionproceeds/finalictopqgm.pdf>

Applicants must use this calculator to estimate the GHG reductions associated with the LCTOP projects. Refer to the quantification methodology document for background, step by step detailed instructions and examples. To use this calculator, follow these steps:

Step 1 Identify the LCTOP proposed project type(s): The applicant must select at least one eligible project type from Tables 1 or 2 and may select additional project types from Tables 3 or 4.

Step 2 Determine the inputs needed: The applicant will use Tables 5 and 6 to determine the required project details needed for input into this calculator tool for the applicable project type selected in Step 1.

Step 3 Estimate GHG emission reductions: The applicant will enter the project details identified in Step 2 into this calculator tool to calculate the GHG emission reductions of the proposed project.

Read Me Tab (this page):

Enter the Project Name, Project ID and the contact information for person who can answer project specific questions from staff reviewers on the quantification calculations. The Project ID is assigned by Caltrans. This file will be submitted with other documentation requirements. Please use the following file naming convention: "[Project ID]_[Project Name]" not to exceed 20 characters. For example, if the application ID is "1-1C_001," the project name is "Transit BRT," and the file is the input file, the file name may be "1-1C_001Transit BRT." Project names may be abbreviated.

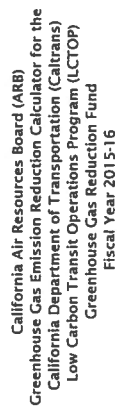
Project Name:	Regional Bus Stop Enhancement
Project ID:	
Contact Name:	Aaron Hoyt
Contact Phone Number:	530-823-4032
Contact Email:	ahoyt@pcpta.net
Date Completed:	1/29/2016

Inputs Tab:

Headers in red indicate input needed by the project applicant. For each row, applicants must work from left to right and enter all relevant data. Some cells may not be applicable to the project. These cells will turn black and be locked based on inputs. Applicants should use as many rows as necessary to characterize all relevant features of the proposed project. Definitions are provided in the definitions tab, including how to determine Year 1, Year F, and adjustment factors. Inputs must be substantiated in the documentation provided to ARB; see Section C. Documentation of the quantification methodology.

Submit documentation: Save file for submittal. See Section C. Documentation of the quantification methodology for additional documentation requirements.

For more information on ARB's efforts to support implementation of GGRF investments, see: www.arb.ca.gov/auctionproceeds
Questions on this document should be forwarded to GGRFProgram@arb.ca.gov
Questions on the LCTOP program should be forwarded to LCTOPcomments@dot.ca.gov



California Environmental Protection Agency
and Air Resources Board

Project Name:

Project ID:

Inputs into columns highlighted in YELLOW with RED headers are required fields dependent on project type (see quantification methodology). Must be filled out from left to right.

[illegible]



California Environmental Protection Agency



California Air Resources Board (ARB)
Greenhouse Gas Emission Reduction Calculator for the
California Department of Transportation (Caltrans)
Low Carbon Transit Operations Program (LCTOP)
Greenhouse Gas Reduction Fund
Fiscal Year 2015-16

Project Name:	Regional Bus Stop Enhancement
Project ID:	0

Inputs in RED must be filled out

Results	GHG Emissions (MTCO2e)	Description
Net GHG Benefits	2.35	Total GHG Emission Reductions (MTCO2e)
LCTOP Funds Requested (\$)	43,104.00	Funds requested per State Controller's Office Eligible list for FY 2015-16
Total LCTOP Funds Requested (\$)	43,104.00	Includes all LCTOP allocations the applicant intends to utilize (up to three FY allocations including FY 2015-16) for the proposed project. Use the State Controller's Office Eligible list for FY 2015-16 allocation funding amounts to estimate the subsequent funding allocations.
Total GGRF Funds Requested (\$)	43,104.00	Includes the Total LCTOP fund requested and any other GGRF Program monies
Total GHG Emission Reductions /Total GGRF Funds Requested (\$)	0.0001	The metric to be reported in the application.

**Low Carbon Transit Operations Program (LCTOP)
AUTHORIZED AGENT**

AS THE EXECUTIVE DIRECTOR
(Chief Executive Officer / Director / President / Secretary)

OF THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY
(Name of County/City Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Celia McAdam, AICP, CTP OR
(Name and Title of Authorized Agent)

(Name and Title of Authorized Agent) OR

(Name and Title of Authorized Agent)

Celia McAdam, AICP, CTP Executive Director
(Print Name) (Title)


(Signature)

Approved this 27th day of January, 2016

Attachment: Board Resolution approving Authorized Agent

Low Carbon Transit Operations Program (LCTOP) CERTIFICATIONS AND ASSURANCES

Project Sponsor: Placer County Transportation Planning Agency

Agency Name: Placer County Transportation Planning Agency

Effective Date of this Document: January 27, 2016

The California Department of Transportation (Department) has adopted the following certifications and assurances for the Low Carbon Transit Operations Program. As a condition of the receipt of LCTOP funds, project lead must comply with these terms and conditions.

A. General

- (1) The project lead agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
- (2) The project lead must submit to the Department a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

B. Project Administration

- (1) The project lead certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The project lead assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
- (2) The project lead certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
- (3) The project lead certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
- (4) The project lead certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
- (5) The project lead certifies that they will notify the Department of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
- (6) The project lead must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
- (7) Any interest the project lead earns on LCTOP funds must be used only on approved LCTOP projects.
- (8) The project lead must notify the Department of any changes to the approved project with a Corrective Action Plan (CAP).
- (9) Under extraordinary circumstances, a project lead may terminate a project prior to completion. In the event the project lead terminates a project prior to completion, the project lead must (1) contact the Department in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to

verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

- (10) Funds must be encumbered and liquidated within the time allowed.

C. Reporting

- (1) The project lead must submit the following LCTOP reports:
- Semi-Annual Progress Reports by May 15th and November 15th each year.
 - A Final Report within six months of project completion.
 - The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to the Department within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.
- (2) Other Reporting Requirements: ARB is developing funding guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with ARB's funding guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

D. Cost Principles

- (1) The project lead agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (2) The project lead agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
- Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and
 - Those parties shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (3) Any project cost for which the project lead has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 49 CFR, Part 18, are subject to repayment by the project lead to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs submit to repayment by the project lead to the State. Should the project lead fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the project lead from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

E. Record Retention

- (1) The project lead agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the project lead, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the project lead, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the project lead, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the project lead pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the project lead's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
- (2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the project lead's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the project lead shall furnish copies thereof if requested.
- (3) The project lead, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

The Department may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at the Department's discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

BY: _____


Celia McAdam, AICP, CTP, Executive Director
Placer County Transportation Planning Agency



This document is to certify that the attached document is an accurate copy of Resolution 16-02 passed by the **Placer County Transportation Planning Agency (PCTPA) Board** at a meeting on January 27, 2016. This Resolution Authorizes Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program.

Signed this 29th day of January 2016.



Solvi Sabot
Placer County Transportation Planning Agency
Board Secretary / Planning Administrator

Attachment: PCTPA Resolution #16-02



PLACER COUNTY TRANSPORTATION PLANNING AGENCY

299 Nevada Street • Auburn, CA 95603 • (530) 823-4030 (tel/fax)

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

**IN THE MATTER OF: AUTHORIZATION
FOR THE EXECUTION OF THE CERTIFICATIONS
AND ASSURANCES AND AUTHORIZED AGENT
FORMS FOR THE LOW CARBON TRANSIT
OPERATIONS PROGRAM**

RESOLUTION NO. 16-02

The following resolution was duly passed by the Placer County Transportation Planning Agency at a regular meeting held January 27, 2016 by the following vote on roll call:

Ayes: Berlant, Gore, Holmes, Ruslin, Wheeler

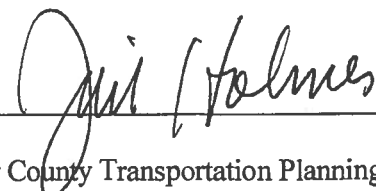
Noes: None

Absent: Hesch, Nader, Treabess, Uhler

Signed and approved by me after its passage.



Executive Director



Chair
Placer County Transportation Planning Agency

WHEREAS, the Placer County Transportation Planning Agency has been designated by the Secretary as the transportation planning agency for Placer County, excluding the Lake Tahoe Basin; and

WHEREAS, the Placer County Transportation Planning Agency is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Placer County Transportation Planning Agency wishes to delegate authorization to execute these documents and any amendments thereto to Celia McAdam, Executive Director.

BE IT RESOLVED by the Board of Directors of the Placer County Transportation Planning Agency that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

BE IT FURTHER RESOLVED that Celia McAdam, Executive Director be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.



This document is to certify that the attached document is an accurate copy of Resolution 16-03 passed by the **Placer County Transportation Planning Agency (PCTPA) Board** at a meeting on January 27, 2016. This Resolution Authorizes Execution of the Low Carbon Transit Operations Program (LCTOP) Project: Regional Bus Stop Enhancement Program.

Signed this 29th day of January 2016.



Solvi Sabol
Placer County Transportation Planning Agency
Board Secretary / Planning Administrator

Attachment: PCTPA Resolution #16-03



PLACER COUNTY TRANSPORTATION PLANNING AGENCY

299 Nevada Street • Auburn, CA 95603 • (530) 823-4030 (tel/fax)

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

**IN THE MATTER OF: AUTHORIZATION
FOR THE EXECUTION OF THE LOW
CARBON TRANSIT OPERATIONS PROGRAM
(LCTOP) PROJECT: REGIONAL BUS STOP
ENHANCEMENT PROGRAM**

RESOLUTION NO. 16-03

The following resolution was duly passed by the Placer County Transportation Planning Agency at a regular meeting held January 27, 2016 by the following vote on roll call:

Ayes: Berlant, Gore, Holmes, Ruslin, Wheeler

Noes: None

Absent: Nader, Hesch, Uhler, Treabess

Signed and approved by me after its passage.



Chair
Placer County Transportation Planning Agency



Executive Director

WHEREAS, the Placer County Transportation Planning Agency has been designated by the Secretary as the transportation planning agency for Placer County, excluding the Lake Tahoe Basin; and

WHEREAS, the Placer County Transportation Planning Agency is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Placer County Transportation Planning Agency wishes to implement the LCTOP project listed above,

BE IT RESOLVED by the Board of Directors of the Placer County Transportation Planning Agency that the fund recipient agrees to comply with all conditions and requirements set forth in the statutes, regulations and guidelines for all LCTOP funded transit projects.

BE IT FURTHER RESOLVED by the Board of Directors of the Placer County Transportation Planning Agency that it hereby authorizes the submittal of the following project and allocation request to the Department in FY 2015-16 LCTOP funds:

Project Name: Regional Bus Stop Enhancement Program

Amount of LCTOP Funds: \$43,104

Description: The Regional Bus Stop Enhancement Program will add benches and/or shelters and improve accessibility to selected bus stops.